Bus Booking Request Form

Student Details

Student Name

Class

Address

Parent/Carer Name(s)

Mobile

Emergency Contact Name

Mobile

Select your required bus route:

- Adelaide Hills
- Western Suburbs
- Mawson Lakes
- Inner South-Eastern

Which services do you require?

PERMANENT [Mon-Fri]

- Morning and afternoon
- Morning only
- Afternoon only
- Combination of mornings and afternoons.

Please circle trips that may apply:

- Monday: AM / PM
- Tuesday: AM / PM
- Wednesday: AM / PM
- Thursday: AM / PM
- Friday: AM / PM

All permanent bookings will be invoiced at the start of Term 1. These are due and payable within 30 days of the invoice date. Casual trips will be invoiced at the start of the following term, excepting Term 4 which will be invoiced at term’s end.

Fees & Payments

Permanent AM or PM: $480 p.a.
Permanent Full Time: $3.90 (per trip)

5 trips per week will be charged at the permanent rate. More than 5 trips might require a combination of permanent and casual charges.

CASUAL ONLY

It is essential that parents/carers contact the driver directly at least 12 hours prior to the required trip to check seat availability, as priority is given to permanent bookings.

Note: if more than 3 casual trips are taken weekly, a permanent booking is more economic.

Additional Information

- Please complete a separate Bus Booking Request Form for each student requiring transport.
- The College will do its best to ensure there is a seat for each student that requires one; however, priority will be given first to Permanent Full-Time users, and then to Permanent Part-Time users. Casual users will be given a seat subject to availability (please confirm with the driver in advance).
- When your daughter’s bus booking has been confirmed, you will receive written confirmation, as well as the contact details of the relevant bus driver.
- If during the year you no longer require your booking, please advise the Bus Coordinator prior to the commencement of the next term. A pro-rata reimbursement will be arranged if notice is provided prior to the commencement of the term, only.
- Casual users will be invoiced at the end of each term for their usage.
- Please refer to the College website for details of the current routes. Timetables are available from Student Services or Junior School Reception.
- All queries can be directed to our Bus Coordinator, Chris Harkness on 0407 279 597 or by email: chris.harkness@loredo.sa.edu.au

Agreement

I accept that all bus fares charged to my family account will be paid in accordance with the College Fee Policy.

Parent/Carer Signature: ___________________________ Date: ______________