Rowing Coaches

LORETO
COLLEGE

Marryatville, South Australia

www.loreto.sa.edu.au

Role:	**Rowing Coaches**
Terms:	**Casual**
Commencement Date:	**As soon as possible**
Responsible to:	**Heads of Rowing**

About Loreto

The Mission Statement for Loreto Schools of Australia states:

> *A vigorous belief in the capacity and responsibility of women to contribute significantly to society and to the church underlies the emphasis in our tradition on the education of girls.*
>
> *It builds on Mary Ward's conviction that 'women in time to come will do much' and is inspired by her independence of spirit, her strength of mind, her tenacity and her courage in breaking new ground. Yet, for all her passion to redress an imbalance, her fundamental belief was that men and women alike found their deepest truth and ultimate value in God. There is still an urgent need today to recreate the vision of what it is to be fully human, for men as well as women. It is therefore our task to educate beyond the stereotypes. It is our hope that those involved in our schools will act freely, courageously and in a spirit of collaboration to affirm the dignity of each individual and to further the cause of human rights.*
>
> *This is our vision: that Loreto schools offer a Catholic education which liberates, empowers and motivates students to use their individual gifts with confidence, creativity and generosity in loving and responsible service.*

All Loreto schools in Australia share the same set of values: freedom, justice, sincerity, verity and felicity. These values are at the heart of our educational philosophy and shape our identity as a school.

Position Overview

The Loreto College Rowing Program aims to be inclusive, enjoyable and to facilitate personal growth. The Rowing Coach plays an important role by providing safe supervision, instruction and encouragement to students. The Rowing Coach works closely with the Head of Rowing to ensure the effective delivery of the rowing program.

Coaching of Rowing

- Deliver quality rowing coaching across a broad spectrum of skill level, ability and experience.
- Plan, organise and manage safe training sessions to develop rowers' skills, fitness and form in line with the training program.
- Assist with the operational aspects of the rowing program, including pack up, care of equipment, repairs, boat rigging and trailer loading and unloading.
- Provide guidance while organising and managing crew throughout the rowing season, whilst ensuring ongoing feedback, support and encouragement to all rowers.
- Assist with pre-season optional training sessions, as required.
- Attend regular coaches' meetings, as specified by the Head of Rowing.
- Attend all regattas in which his or her crew are rowing.
- Arrive at least 15 minutes prior to the start time of morning sessions to assist with equipment organisation.
- Arrive at regattas with sufficient time to prepare and organise crews and equipment for racing.

Mission, Ethos, and Professional Conduct

- Embody and promote the Loreto mission, values and the charism of Mary Ward in all aspects of College life.
- Actively support the Catholic ethos through participation in prayer, retreats, social justice initiatives, and service activities.
- Model Christian values of integrity, respect, and compassion in all interactions with students, staff, and families.
- Maintain confidentiality and uphold the highest professional standards within the College and wider community.
- Manage information and communication responsibly, in accordance with College policies including Privacy and Responsible Use of Technology.
- Publicly support and uphold the College's policies, strategic plans, and professional standards, including the Safeguarding Children and Young People Code of Conduct.
- Undertake any other duties as directed by the Principal.

Person Specification – Essential Criteria

Knowledge and Skills Required

- Demonstrated experience with rowing and coaching at a school, club or university level
- A genuine love and inclusive approach to coaching with the ability to develop, strengthen and improve students to reach their potential
- Possesses a strong technical focus and willingness to learn

Personal Qualities

- Excellent communication skills, both written and verbal, that can be used effectively with staff, students and parents
- Good organisational and time management skills
- Displays a high level of self-awareness and the ability to maintain positive relationships

Essential Qualifications

- Appropriate Rowing Coach Accreditation is desirable. Hold Level 2 or be working towards obtaining Level 2 qualification as soon as possible in the first 12 months of employment
- Approved first aid, emergency asthma and anaphylaxis management training
- Responding to Risk of Harm Abuse and Neglect – Education and Care certificate

Work Health and Safety

Teachers (including PORs), Non-teaching positions – WORKERS

This role is deemed to be a *Worker* under the South Australian Work Health and Safety (WHS) Act 2012.

As a *Worker*, while at work you must –

- take reasonable care for yourself and others in the workplace
- take reasonable care that your actions or omissions do not adversely affect the health and safety of other persons
- comply, in so far as you are reasonably able, with any reasonable instruction given by the employer to allow the person to comply with the WHS Act
- cooperate with any reasonable policy or procedure of the employer relating to health or safety at the workplace that has been notified to workers
- do not bypass or misuse systems or equipment provided for any purpose
- report unsafe conditions or acts which come to your attention and address where possible. Notify your supervisor/manager of actual or potential WHS risks in your work area
- notify your supervisor/manager of incidents, injury, and pain or discomfort following a work-related injury/activity as soon as possible, preferably in the shift it occurs, but no later than 24 hours.

All workers are authorised to:

- stop any activity where there is imminent risk of harm to self or others and to the environment
- instruct others to stop a task considered to present a risk to health, safety and the environment
- raise and/or discuss health, safety, environment and quality matters with supervisors/managers or safety representatives where relevant
- notify a direct report and follow up on any health safety, environment and quality matters outside of one's ability or capacity to control
- escalate health, safety, environment and quality matters to an appropriate level

Accountability

Catholic Church Endowment Society Inc (CCES) utilises a number of accountability processes to assess performance relating to the implementation of management system responsibilities. These processes apply to all personnel and are performance based.

The key process may include:

- supervisory arrangements (in accordance with organisational and site management structures)
- system review and verification activities; and
- performance appraisals

Reference: Catholic Safety, Health Welfare South Australian, (12) v1

Annual Review

An Annual Review is undertaken with your line manager to provide feedback and discussion for professional growth.

APPROVAL

Job Description Approved

.....	.....	.....
Print Name	**Signature Principal or Delegate**	**Date**
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Print Name	**Signature Staff Member**	**Date**

November 2026

Applications

Applications for the position of Rowing Coach should be addressed to:

Ms Kylie McCullah
PRINCIPAL
Loreto College
316 Portrush Road
MARRYATVILLE SA 5068

Terms and Conditions

- Appropriate Rowing Coach Accreditation is desirable. Hold Level 2 or be working towards obtaining Level 2 qualification as soon as possible in the first 12 months of employment
- Approved first aid, emergency asthma and anaphylaxis management training
- Responding to Risks of Harm Abuse and Neglect – Education and Care certificate
- All applicants will be required to undergo a Working with Children Check and Catholic police clearance. Please attach any relevant certificates to your application.

Included with your application

Please provide copies of the following documents:

- Address each of the Selection Criteria outlined in the position description.
- Your Curriculum Vitae
- The names, addresses and full contact details (including email address) of three referees who may be approached.
- All applicants will be required to complete an Applicant Declaration Form for School Employees which is available on our website. This Form must be submitted with your application.

Closing Date

Applications close at 9.00 am on Friday, 20 November 2026